# HOW TO APPLY

## SUBMIT APPLICATION

Submit your completed application with all required documents through your CIT Education agent or our online application portal at **international.cit.edu.au**

A list of CIT Education agents can be located at the following link **international.cit.edu.au/agents**

## RECEIVE LETTER OF OFFER (LOO)

A LoO will be emailed to you along with information on:

- Course fees and duration
- Overseas Student Health Cover
- Entry requirements
- Visa requirements
- Proxy permission

## ACCEPT OFFER

Submit all required documents, signed Acceptance Form (LoO) and signed visa requirements form through our online application portal.

## CONFIRMATION OF ENROLMENT (COE)

Once payment has been confirmed, you will be sent the CoE by email along with information on:

- Your Overseas Student
- Health Cover policy
- Orientation Day information
- Things to know before moving to Canberra
- **Unique Student Identifier (USI)** information

## PAY FEES

Payment details will be available through our online application portal upon acceptance of your offer. Complete payment as asvided on the Acceptance Form of the LoO.

Please send confirmation of payment to: ISAdmissions@cit.edu.au

## QUESTIONS

If you have any questions about the application process, contact our admissions team at **ISAdmissions@cit.edu.au** <? / y phone **+61 2 6207 4662**

## APPLY FOR YOUR VISA

Apply for your student visa. Once your visa is granted, please email a copy to ISAdmissions@cit.edu. au and create your Unique Student Identifier (USI) at: **www.usi.gov.au** Please notify: **International@cit.edu.au** if you already have a USI.

## PREPARE FOR CANBERRA

Arrange flights and accommodation.

Questions about Canberra? Contact our team at **International@cit.edu.au**

Need accommodation? Contact CITSA's accommodation officer at **CITStudentAccommodation@cit.edu.au** for information on availability at least four weeks before commencing studies.

Check Australian Government International travel requirements **https:// covid19.homeaffairs.gov.au/preparing- to-travel-to-australia-from-overseas**

## WELCOME TO CIT!

*Dream it. Learn it. Be it.*

## BEFORE YOU APPLY

Before submitting your application either directly or through an agent, you need to check the **Department of Home Affairs (DoHA) website** to find out what your evidentiary requirements are when you apply for a student visa (subclass 500).

## NEED HELP?

You can contact us at any time during the application process if you have questions. Call the CIT International Student Operations (ISO) on +61 2 6207 4662 or email **international@cit.edu.au**

**f** @internationalcit

**◉** @internationalcit

**▶** @internationalcit

**☎** +61 2 6207 4662

**✉** international@cit.edu.au

**⌂** international.cit.edu.au

# THERE ARE TWO WAYS YOU CAN APPLY TO STUDY AT CIT:

## 1

### APPLY THROUGH A CIT EDUCATIONAL AGENT

CIT Educational Agents are located in countries throughout the world. They are official representatives for CIT and can help you apply for your chosen course in Canberra.

They offer support and advice about studying at CIT and living in Canberra and will assist you with your visa and study applications, plus your English language testing requirements.

They also maintain contact directly with CIT on your behalf, making the application process easier for you.

## 2

### APPLY ONLINE

Once you have confirmation that you're able to apply to CIT directly you can apply online through international.cit.edu.au/apply

Please ensure that you have ALL your supporting documentation prepared before you start.

These documents should include your passport, academic results and completion certificates, English test results, a GTE Statement, your curriculum vitae, birth certificate, etc.

Ensure that all documents are translated into English.

CIT Reid Courtyard